**INSTRUCTIONAL STANDARDS AND PROCEDURES**

Agenda & Standards Worksheet

***Last Updated: May 08, 2019***

**AGENDA — *May 10*, *2019***

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic/Item** | **Lead/Subcommittee** | **Action** | **Deadline Report Back Date** |
| 1. **Welcome and Introductions** | Sue (Chair) |  |  |
| 2. **Old Items**    Instructional Standard for Academic Use of CCC Logo, Brand, and Brand Guidelines | Jeff M. | Discussion |  |
| 3. **College Council Feedback**  ISP 164 Class Meeting Cancellation   * *Second read*     ISP 270 Testing Center for Faculty Assignments   * *Second read*   ISP 270P Testing Center for Faculty Assignments   * *Second read*   ISP 380 Acceptance of Credit   * *Second read*   ISP 380P Acceptance of Credit Procedure   * *Second read*   ISP 392 Contractual Relationships with Organizations Not Regionally Accredited   * *Second read*   ISP 392A Contractual Relationships with Organizations Not Regionally Accredited   * *Second read* | Dru U.  Dru U.  Dru U.  Dru U. | Update/Review  Update/Review  Update/Review  Update/Review |  |
| 4. **ARC Liaison Report**  ARC Update  ARC### Financial Aid Disbursement | Jennifer A.  Jennifer A. | Update  Review/Feedback |  |
| 5. **New Items**    ISP 170 Textbook and Instructional Materials Adoption Standard  ISP 373 College Level Examination Program (CLEP) | Jane L.  Dru U. | Review/Update  Review/Update |  |

**Committee’s Standards Review From Past Years With Progress Status:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| May 13, 2011 | ISP 373 College Level Examination Program (CLEP) |  | Dru Urbassik, Dustin Bare | May 8, 2019 | College Council 1/18/19 |
| N/A | Study Away/ Study Abroad | Sue | Sharron Furno, Kjirsten Severson, Lars Campbell, Tory Blackwell |  | Waiting for GLC to create handbook |
| N/A | Human Subjects | Sue | Sharron Furno, Tory Blackwell, Patty DeTurk. |  | Will work with Lisa W. |

**Committee’s Standards Review for 2018-19 with Progress Status:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| March 7, 2014 | ISP 181 Related Instruction | Cynthia R. | Dru Urbassik, April Smith, Sharron Furno | February 22, 2019 | College Council 2/15/19 |
| March 14, 2014 | ISP 270P Testing Center Procedures for Faculty Assigning Exams | Tory B | Patty DeTurk, Testing Center Rep (TBD) | February 22, 2019 | College Council 05/03/19, second read |
| June 6, 2014 | ISP 380 Acceptance of Credit | Jennifer Anderson | April Smith, Chris Sweet | May 10, 2018 | College Council 05/03/19, second read |
| February 19, 2016 | ISP 170/ 170P Textbook and Instruction | Jane L. | Sue Goff, Kjirsten Severson | May 10, 2019 |  |
| N/A | Reordering Project |  | Jane Littlefield, Sharron Furno, ARC Rep | March 22, 2019 |  |
| N/A | Calendar Project |  | Jen Miller, Ryan Davis | March 8, 2019 |  |
| N/A | Grade Dispute Process |  | Jennifer Anderson, Kjirsten Severson, Ryan Davis | Fall 2019 | Sub-committee created on 04/12/19 |

**In Discussion/Work Ideas**

|  |
| --- |
| Committee Charter—Defining conditions for bringing forth new standards |

*Remaining Standards--in approval date order:*

March 7, 2014 ISP 181 Related Instruction

March 14, 2014 ISP 270P Testing Center Procedures for Faculty Assigning Exams

March 21, 2014 Degree and/or Certificate Requirement Changes

June 6, 2014 ISP 380 Acceptance of Credit

Feb 20, 2015 ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List)

Feb 20, 2015 ISP 492 Multiple Degrees/Certificates of Completion

Feb 20, 2015 ISP 280 Grading

May 15, 2015 ISP 191 Administrative Withdrawal

Feb 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Oct 14, 2016 ISP 370 Advanced College Credit

Oct 28, 2016 ISP 161 Course Creations, Edits, Inactivation, and Reactivation

Oct 28, 2016 ISP180 Continuing Education Units (CEUs)

Oct 28, 2016 ISP 162 Program Creation and Approval

Dec 8, 2017 ISP 491 Residency Requirement for Graduation

Feb 23, 2018 ISP 190 Academic Dishonesty

Feb 23, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

May 25, 2018 ISP 390 Work-Based Learning (Cooperative Work Experience)

Oct 19, 2018 ISP 150 Online Courses

Feb 8, 2019 ISP 372 International Baccalaureate

Feb 8, 2019 ISP 371 Advanced Placement